

TORNADO SAFE ROOM SPECIAL NEEDS FORM

KELSEY NORMAN ELEMENTARY
1323 E. 28th St. | Joplin, MO 64804
417-625-5360

If you plan to use the Joplin Schools' Community Safe Room at Kelsey Norman Elementary as a result of a tornado warning, or any time the sirens are activated by the City of Joplin and have special needs that we should be aware of, please complete this form and mail it or deliver it to:

Jim Hounschell, Director of Safety and Security
Joplin Schools Administration Building
310 W. 8th Street
Joplin, MO 64801

The schools will accommodate your special needs to the best of their ability once you arrive at the Community Safe Room. The school cannot provide any services to you that are required off campus such as transportation to and from the Safe Room.

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Emergency Contact Name: _____ Phone: _____

Please list special needs: _____

Do you require the aid of an animal such as a Seeing Eye Dog and want to bring it to the Safe Room with you?

I require a service animal: Yes No *(Required: Please check the appropriate box.)*

The service animal must remain leashed or harnessed. You should prepare an emergency evacuation kit for your animal and bring it with you.

Items to include in an emergency evacuation kit:

- Animal identification (tag on collar/harness, microchip)
- Water and drinking bowl, if desired
- Cleaning supplies for animal waste (wipes, disinfectant, garbage bag)
- Leash, collar, or harness
- Medications (if animal is on medication)

Please note: You will be responsible for the actions of your service animal.